

Pension Schemes Online Guide

Bank of Ireland 
Life



PSOL



How do I log on?

What is my dashboard?

How do I view my contributions history?

How do I find out the value of my fund?

What is my contribution breakdown?

How do I view my benefit details?

What are My Downloads?

Member - Pension Schemes Online Guide

How do I log on?

Step 1:

- Log onto bankofirelandlife.ie. Under the “**Most popular links**” heading you will find a link to “**Pension Schemes Online**”. This will bring you to the Login page.
- Start your registration by clicking “**Start your registration by clicking here**” in the Member Registration Centre.
- You will then be asked to read the ‘Terms and Conditions’ of the site. To continue, click on the ‘I accept’ button.

Step 2:

To register for **Pension Schemes Online**, you need the following information:

- **Your PSOL ID*.**
- **Your Member Number**.**
- **Your Date of Birth.**
- **Your email address.**

We will automatically update your details and provide you with a username, which you should note as you will need it each time you login.

You will then be asked two personal questions, which we will use to confirm your identity in the future.

*PSOL ID is available on your Annual Benefit Statement and your New Member Booklet. **Member Number is available on your Annual Benefit Statement.

If you have any difficulty locating this information, please contact us at bankofirelandlife.ie

Step 3:

Finally, you will be asked to reset your Password.

- It must be 8 characters or more long.
- It has to contain at least one number and one capital letter.
- You cannot use any blank spaces.

You will receive an email, confirming your registration details.

It is most important that you keep your password secure and known only to yourself. Please also take care when logging on that your password is not seen or noted by anyone else.

Pensions Schemes Online is a password-protected website from Bank of Ireland Life, where you can view up-to date information on your pension, including contributions you’ve made, fund values and choice of funds. It forms part of our ongoing efforts to provide you with the information you need to get the most out of your pension.

Member - Pension Schemes Online Guide

What is My Dashboard?

Once you have logged on to **Bank of Ireland Life's** Pension Schemes Online, you will automatically be taken to the **My Dashboard** page.

Bank of Ireland Life

Site Search

Pension Schemes Online

ABC Group pension scheme (EP103228)

My Downloads

My Profile

Logout

My Dashboard

Pension Calculator

Useful Links

Useful Links holds the Pension Centre Link

Scheme Name: ABC Group pension scheme

Scheme No: EP103228

My Details

View Further Details

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034

My Pension

View Further Details

Current Annual Contribution:	€1,500.00
Current Fund Value:	€50,000.00

I would like to.....

[View contribution history](#)
[Download contribution history](#)
[View member fund value report](#)
[View contribution breakdown](#)
[View benefit details](#)

My Dashboard contains the following sections:

1. My Details

- this gives details of when you joined the scheme, expected retirement age and salary. Click on **View Further Details** for more information.

2. My Pension

- This gives details of current annual contribution amount and the fund value of your policy. Click on **View Further Details** for more information.

3. The "I would like to" Section

- this section gives you access to the following:

■ View contribution history

- this allows you to view the contribution history for past year.

■ Download contribution history

- you can download a report containing contribution history for the past year.

■ View member fund value report

- a report of the funds you are invested in is available.

■ View contribution breakdown

- this gives you the contributions paid from the start date of your policy.

■ View benefit details

- provides details of benefits you are on cover for.

Click on any of these options to obtain the relevant information.

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Member - Pension Schemes Online Guide

How do I view my contributions history?

The Contribution History is a list of payments in relation to the pension policy and this can be run for different periods.

The screenshot displays the Bank of Ireland Life Pension Schemes Online interface. The main header shows the Bank of Ireland Life logo and a site search bar. Below this, the user is logged in as 'ABC Group pension scheme (EP103228)'. The interface is divided into several sections:

- My Dashboard:** Includes links to 'Pension Calculator' and 'Useful Links'.
- My Details:** A table showing personal information:

My Details			
Name:	Joe Blogs	My Status:	Active
Member Number:	12345678X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034
- My Pension:** Shows 'Current Annual Contribution' and 'Current Fund Value'.
- I would like to.....:** A list of links for further actions:
 - 1. [View contribution history](#)
 - 3. [Download contribution history](#)
 - [View member fund value report](#)
 - [View contribution breakdown](#)
 - [View benefit details](#)

The 'View Contribution Breakdown - ABC Scheme (EP103228)' window is open, showing a table of contributions for the period from 18 May 2009 to 28 May 2009. The table is titled 'Contribution Breakdown' and includes a 'GO' button. The table data is as follows:

Contribution Type	Annual Contribution(€)
Employer	2,000.00
Member	2,000.00
AVC	0.00
SP/Transfer Value	45,000.00
Total:	49,000.00

Below the table, a note states: 'These figures are based on the latest information available to Bank of Ireland Life. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please notify your scheme contact to advise of any updates.'

At the bottom of the window, there is a link to 'Email your scheme administrator'.

Step 1:

Click on the **View contribution history** option in the "I would like to ..." section.

Step 2:

A light box will open with details of contributions paid over the last year. You will also have the option to download the contribution history to Excel from here.

Step 3:

You can also click on the **Download contribution history** link from the "I would like to ..." section to download a list of contributions paid over the last year to Excel.

Member - Pension Schemes Online Guide

How do I find out the value of my fund?

Bank of Ireland Life

Pension Schemes Online **ABC Group pension scheme (EP103228)**

My Details

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034

My Pension

Current Annual Contribution:
Current Fund Value:
I would like to.....

- [View contribution history](#)
- [Download contribution history](#)
- [View member fund value report](#)
- [View contribution breakdown](#)
- [View benefit details](#)

View Member Fund Value Report - ABC Scheme (EP103228)

Scheme Name: ABC Group Pension Scheme Member Name: Joe Blogs

Schedule of Fund Values as at: 28 May 2009

Fund Name	No. of Units	Unit Price	Current Fund Value(€)
Consensus Iris 2050	17,520.00	0.61100	10,704.72
Trilogy II	76,144.00	0.68900	52,483.22
Total			63,170.94

Funds Values

Trilogy II

Consensus Iris

Max number of funds is 11

Supress Graph if only one fund

Current Fund Selection	Contributions		
	Employer(%)	Member(%)	AVG(%)
Consensus Iris 2050	25	25	50
Trilogy II	75	25	20
Evergreen	0	50	30
Total	100	100	100

This value is based on unit prices as at the 28/05/2009. This is the date selected above.

These figures are based on the latest information available to Bank of Ireland Life. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please contact your scheme contact to advise of any updates.

These funds may be affected by changes in currency exchange rates. The value of your investment may go down as well as up. Past performance is not a reliable guide to future performance.

[Print Page](#) [Email your scheme administrator](#)

Step 1:

Click on the View member fund value report in the "I would like to" Section.

Step 2:

A report of the funds you are invested in is available. This report can be printed if required.

Member - Pension Schemes Online Guide

What is my contribution breakdown?

The screenshot displays the Bank of Ireland Life Pension Schemes Online interface. The main header shows the Bank of Ireland Life logo and a site search bar. Below this, the user is logged in as 'ABC Group pension scheme (EP103228)'. The interface is divided into several sections: 'My Dashboard' with links to 'Pension Calculator' and 'Useful Links'; 'My Details' showing personal information like Name (Joe Blogs), Member Number (12345678X), and Salary (€178,700.00); and 'My Pension' showing contribution and fund value details. A lightbox titled 'View Contribution Breakdown - ABC Scheme (EP103228)' is open, displaying a table of contributions for the period 18 May 2009 to 28 May 2009. The table lists contributions from the Employer (€2,000.00), Member (€2,000.00), and AVC (€0.00), along with a SP/Transfer Value of €45,000.00, totaling €49,000.00. A red circle with the number '2' highlights the 'Total' row. A red circle with the number '1' highlights the 'View contribution breakdown' link in the 'I would like to.....' section of the main interface.

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Pension Schemes Online **ABC Group pension scheme (EP103228)** [My Downloads](#) [My Profile](#) [Logout](#)

My Dashboard

Pension Calculator

Useful Links

Useful Links holds the Pension Centre Link

My Details [View Further Details](#)

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034

My Pension [View Further Details](#)

Current Annual Contribution:

Current Fund Value:

I would like to.....

- [View contribution history](#)
- [Download contribution history](#)
- [View member fund value report](#)
- [View contribution breakdown](#)
- [View benefit details](#)

View Contribution Breakdown - ABC Scheme (EP103228) [Close](#) [X](#)

Contribution Breakdown

Schedule of Pension Contributions received from: 18 May 2009 to: 28 May 2009 [GO](#)

Contribution Type	Annual Contribution(€)
Employer	2,000.00
Member	2,000.00
AVC	0.00
SP/Transfer Value	45,000.00
Total:	49,000.00

These figures are based on the latest information available to Bank of Ireland Life. Adjustments may be required to take into account any contributions over or underpaid by your employer. Please notify your scheme contact to advise of any updates.

[Email your scheme administrator](#)

Step 1:

Click on the **View contribution breakdown** in the "I would like to" Section.

Step 2:

A lightbox will open giving details of the contributions received by contribution type.

You can change the date range here to view the breakdown of contribution for different dates.

Member - Pension Schemes Online Guide

How do I view my benefit details?

The screenshot displays the Bank of Ireland Life Pension Schemes Online interface. The main header shows the Bank of Ireland Life logo and a site search bar. Below the header, the user is logged in as 'ABC Group pension scheme (EP103228)'. The interface is divided into several sections: 'My Dashboard' with links to 'My Dashboard' and 'Pension Calculator'; 'My Details' showing personal information like Name (Joe Blogs), Member Number (12345678X), and Salary (€178,700.00); 'My Pension' showing contribution and fund value details; and 'I would like to.....' with links to view contribution history, fund value report, and benefit details. A lightbox titled 'View Benefit Details- ABC Scheme (EP103228)' is open, displaying a table of member benefits as of 28 May 2009. The table lists benefit names and their corresponding sum assured amounts. A red circle with the number '2' highlights the 'Sum Assured(€)' column header. Below the table, there is a disclaimer and a link to email the scheme administrator.

Bank of Ireland Life

Pension Schemes Online **ABC Group pension scheme (EP103228)**

My Dashboard

My Details

Name:	Joe Blogs	My Status:	Active
Member Number:	12345678X	Date Joined Scheme:	01 Sep 1991
Salary:	€178,700.00	Expected Retirement Date:	01 Jun 2034

My Pension

Current Annual Contribution:	€1,500.00
Current Fund Value:	

I would like to.....

- [View contribution history](#)
- [Download contribution history](#)
- [View member fund value report](#)
- [View contribution breakdown](#)
- [View benefit details](#)

View Benefit Details- ABC Scheme (EP103228)

Schedule of Member Benefits as at: 28 May 2009
Current Salary € 178,700.00

Benefit Name	Sum Assured(€)
Death in Service	74,800
Spouse's Death in Service Pension	90,000
Income Protection	89,133 p.a.
Premium Protection	36,502 p.a.

This is an overview of the benefits attached to this policy. For more detailed information on your benefits please contact your scheme contact. Please note that the figures displayed above are the latest available and benefits may not yet appear where underwriting is in progress. Payment of benefits is subject to applicable policy conditions.

[Email your scheme administrator](#)

Step 1:

Click on the View Benefit Details in the "I would like to" Section.

Step 2:

A lightbox will open giving details of the benefits on your policy.

Member - Pension Schemes Online Guide

What are My Downloads?

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Life

Pension Schemes Online

Joe

Useful Links

Useful Links holds the Pension Centre Link

1

Download Request

Close

X

Your query/request for a download has been successfully submitted. Please note that the results will be available in My Downloads within the next 15 minutes.

You will be contacted by email when your query/request for a download is available to view.

If we do not hold your email details please check My Downloads section to view the status of your query/request for a download

2

My Downloads

Important:

Please note that reports will be saved here for 7 days from the date it is generated and will then automatically be deleted.

If you want to retain a report you can save it to your PC.

Filter by description

GO

Search Tips ?

Date Requested	Description	Status	Output	Action
01/05/2010	Anniversary Download_20100908_12:10:00	In Progress		Delete
15/04/2010	All active pension download_20100908_12:10:00	Complete	CSV	Delete
13/04/2010	61032281_Member fund report_20100908_14:21:00	In Progress		Delete

1

2

3

4

5

Step 1:

You can download your Contribution History as previously outlined.

Step 2:

To access the download you can click on My Downloads in the top menu bar.

The status will show either, In Progress or Complete. You can then open the report and save it to an external location if necessary. Once you have finished with the report you can then delete it from My Downloads.

Downloads will be held for 7 days and will then will be automatically and permanently deleted.

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Bank of Ireland Life is a trading name of New Ireland Assurance Company plc. New Ireland Assurance Company plc trading as Bank of Ireland Life is regulated by the Central Bank of Ireland. A member of Bank of Ireland Group.

Terms & conditions apply. The information contained in this leaflet is based on our understanding of current legislation and Revenue practice as at March 2012. While great care has been taken in its preparation, this leaflet is of a general nature and should not be relied on in relation to a specific issue without taking financial, insurance or other professional advice. The content of this leaflet is for information purposes only and does not constitute an offer or recommendation to buy or sell any investment or to subscribe to any investment management or advisory service.

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